

**STATE OF MICHIGAN , DEPARTMENT OF CIVIL SERVICE  
DIVISION FOR HUMAN RESOURCE TRAINING & DEVELOPMENT**

**Invitation to Bid No. 191I6200004REVISED  
QUESTIONS AND ANSWER ADDENDUM**

**October 19, 2006**

Responses to questions are in RED.

1) It was 30 points for Quality of Course and now it is 50 points for Statement of Work. Can you elaborate on what you mean?

Answer: The JEC will be reviewing the responses to all sections in the SOW to determine if the requirements are met. For example: availability of Project Management, Contract Management and Business Analysis programs, course content, sample materials, competencies being met, proposed length of course, what certifications, education credits/units will be given for what courses, completed pricing page, were all questions answered, ect. Please see Section 1.5, Item "A. – J", and Article 1B, for further explanation.

Why the change?

Answer: The change of the category heading was made to eliminate any confusion.

Are you looking for how we answer the SOW requirements or is there something else you are looking for?

Answer: The Joint Evaluation committee will be evaluating the material/responses to the SOW requirements.

2) The second item was Tools and Resources worth 20 points and is now Staffing worth 20 points, please explain what the change is here?

Answer: Staffing refers to evaluating the key personnel working on this project. Please see Section 1.501, item D. and 1B.202.

3) Third was training demonstration/oral presentation worth 15 points now is vendor information worth 10 points, please explain exactly what you are looking for relative to vendor information.

Answer: Please see Sections 1.201, 1.501 F, G, H, Article 1B, and Article 3. The vendor will be evaluated based on the responses to these sections.

Does this mean that there will be no demonstration or oral presentation?

Answer: Please see Section 4.042.

4) Fourth was cost at 10 points and I see that cost is still 10 points at number 5

Answer: No question is being asked.

5) Looks like we had 3 other areas we were rated on before and it is now Prior experience worth 10 points, is prior experience mean all prior experience or just as it pertains to you?

Answer: Please see Section 1B.201 and 1B.203.

6) Also I wanted to confirm that you are asking for 1 course from each of the 3 categories, correct?

Answer: Yes, that is correct as stated in Section 1.501 Criteria, Item "A".

Paragraph 4.051 Complete Proposal: please clarify middle of paragraph were it states: ... "Include the response to Article 1 Statement of Work, the completed Article 1," ... what is the difference in these 2 items? Please explain?

Answer: Please submit the entire Article 1 complete with responses, answers and information to any requests and/or questions.